

OFFICIAL BOARD MINUTES
October 10, 2016

The governing board of the Coconino County Accommodation School District held a regular meeting in the Superintendent of Schools Conference room on October 10, 2016 at the office of the Coconino County Superintendent of Schools which resides at 2384 N. Steves Blvd., Flagstaff, AZ 86004.

In Attendance:

Risha VanderWey, Board President
Kim Graves, Administrative Specialist
Dave Roth, Superintendent, CCASD
Jeanie Confer, Business Manager, CCASD

In Attendance by Phone:

Traci Parker, Principal of Tse'Yaato' High School

CALL TO ORDER:

Risha VanderWey called the meeting to order at 10:01 a.m.

AGENDA ITEMS

1. APPROVED minutes from September 15 meeting – approved.
2. APPROVAL OF student activity funds – Information not available and will be placed on the November agenda. NOT APPROVED.
3. APPROVED vouchers – Expense– 1712 \$14,559.26; 1713 \$1707.26; 1714 \$2855.75; 1715 \$44,515.81
Payroll 8 \$47,862.31

ACTION ITEMS

1. APPROVED the Annual Finance Report (AFR) – Jeanie gave summaries by page while Risha reviewed the report. Since it is a standardized report it lists all possible grants (page 5) etc., but if it is blank then it doesn't apply to us. Ending cash balances M/O \$258,000 and Capital \$ 101,000. Jeanie worked with auditors to ensure everything included in the report. The auditor to set up reports to help Jeanie complete this report in the future. Risha approved and signed three originals.
2. APPROVED Procurement Card policies (attachment AC2) – Jeanie added the 1099 restriction information as per the September 15 agenda discussion item. Jeanie will schedule a short training by phone, after which the user agreements will be signed. Dave will take Tracy's card to her on the 19th. Approved.
3. APPROVED substitute David Ramos – Risha reviewed his packet. His teaching certificate needs to be stamped, otherwise everything looks good. Approved.

CALL TO PUBLIC Risha VanderWey adjourned the meeting at 10:17 a.m.