

OFFICIAL BOARD MINUTES

April 27, 2016

The governing board of the Coconino County Accommodation School District held a regular meeting in the **I+D Conference room** on April 27, 2016 at the office of the Coconino County Superintendent of Schools which resides at 2384 N. Steves Blvd., Flagstaff, AZ 86004.

In Attendance:

Risha VanderWey, Board President

Kim Graves, Administrative Specialist

Dave Roth, Superintendent, CCASD

Jeanie Confer, Business Manager, CCASD

In Attendance by Phone:

Traci Parker, Principal of Tse'Yaato' High School –She didn't answer the phone call so left a message. She called and said her previous meeting had gone over. She joined the meeting at 10:37 a.m.

CALL TO ORDER:

Risha VanderWey called the meeting to order at 10: 32 a.m.

AGENDA ITEMS

1. APPROVED minutes from March 28 and March 30 – Both approved.
2. APPROVED student activity funds- for end of March, Ponderosa \$1365.61 with no activity; Tse'Yaato' \$2178.39 with no activity
3. APPROVED vouchers - Expense- 1637 \$8825.83; 1638 \$6719.37; 1639 \$22,407.55; 1640 \$9282.11; 1641 \$2488.21 Payroll- 20 \$50,487.78; 21 \$51,439.73; 22 \$46,329.32

ACTION ITEMS

1. APPROVED FY '16 budget revision – May 15th revision deadline- No changes from the December budget except for possible interest to some accounts – Risha signed and approved.
2. APPROVED Dave Roth's Contract- Risha signed and approved.
3. APPROVED Sole Source for J&C Flooring (Jay Connelly) FY '17 Tse'Yaato' – Risha initialed and approved.
4. APPROVED new hire Albert Tso at Tse'Yaato' –Has taught Math for 30 years in Tuba City and PUSD. Risha signed and approved.
5. APPROVED new hire Jon Phelps Special Education Teacher at Ponderosa and Coconino County JDC – PENDING He will receive his contract upon submitting his college diploma and teachers certificate. Request for a CONDITIONAL APPROVAL upon his submittal of the aforementioned documents. Approved.
6. APPROVED Flagstaff IT as new technology contractor for CCASD –Due to site and location diversity an experienced IT company required. If contractual items not being provided there is a 30 day period to submit a written statement requesting contract cancelation. Risha approved.

DISCUSSION ITEMS

-Audit results – 9 issues addressed

- 1.** CCASD – No credit card training for all credit card users. Have written, but in person training must happen.
- 2.** Oral price quotes not obtained in with specific amounts. Resolved with
- 3.** Annual revenues didn't match a fund number for tax credits. Resolved.
- 4.** No written IT policies or security in place by changing passwords periodically. Resolved with Flagstaff IT.
- 5.** 5. – 9. Last 4 student absence reporting specifics – Minor things omitted during data entry, residence proof, etc., accuracy of records necessary – copy the residency form in a different color for registration packets to ease tracking

-Re-shaping of staff/programs Tse'Yaato' – Teenage parenthood an issue that lacks proper support. Tse'Yaato' graduation rates have increased from 34% to 56%, but dropout rate has not changed 20 – 25% - Last ten years female dropout rate twice as high as males, due to teenage parenthood and lack of services.

-Student body pregnancies 2-3 per semester typically. In the fall had 10 pregnant students and graduated half of student body. Spring have 11 pregnant students / PUSD doesn't have any support for pregnant teens – Dave visited TAPP the FUSD Pregnancy program.

-The program coordinator position is a part time certified position paid hourly. Unused money intended for PLATO duties were taken from one position and reassigned as the hourly wage for this position. Ponderosa staff handles PLATO. Social media posting of coordinator position, newspaper and radio ads. 1 applicant so far.

- Mr. Tso and Tracie will do in-person chapter house visits and take brochures, participate in Tuba City Fair to promote. Will be soliciting donations locally for the equipment, etc. needed. Future program exposure, funding, and promotions to be determined. Excited to be able to offer this program at Tse'Yaato'. Thank you for putting the time and hard work in to developing this program.

CALL TO PUBLIC Risha VanderWey adjourned the meeting at 11:23 a.m.