

OFFICIAL BOARD MINUTES

July 11, 2016

The governing board of the Coconino County Accommodation School District held a regular meeting in the Superintendent of Schools Conference room on July 11, 2016 at the office of the Coconino County Superintendent of Schools which resides at 2384 N. Steves Blvd., Flagstaff, AZ 86004.

In Attendance:

Risha VanderWey, Board President

Kim Graves, Administrative Specialist

Dave Roth, Superintendent, CCASD

Jeanie Confer, Business Manager, CCASD

In Attendance by Phone:

Traci Parker, Principal of Tse'Yaato' High School

CALL TO ORDER:

Risha VanderWey called the meeting to order at 10:31 a.m.

AGENDA ITEMS

1. APPROVED minutes from June 16 and June 28 meetings-Both approved.
2. APPROVED student activity funds- No activity – Ponderosa \$1365.61; Tse'Yaato' \$1478.22
3. APPROVED vouchers – Expense– 1651 \$20,544.64; 1700 \$170.45; 1701 \$60,055.64 Payroll- 1 \$16,511.31

ACTION ITEMS

1. APPROVED FY '17 adopted budget (and end of public input period) – Same as the FY'17 proposed budget (approved at the June 28 board meeting). Risha signed 2 copies and approved.
2. APPROVED Ponderosa High School Parent/Student Handbook – Dates were updated, otherwise same as last year. Tse'Yaato' handbook to be approved at the next meeting. Ponderosa handbook approved.

DISCUSSION ITEMS

- Purchase of vehicle for CCASD - Using capital funding already in the budget, Dave plans to purchase a 14 passenger van to be used by both Ponderosa and Tse'Yaato' for student transport. He received a quote for \$58,000 including tax and waiting on 2 additional quotes. He will use the federal guidelines for bus safety in deciding which van to purchase. After the purchase is made it will be determined if a safety training class will be developed and required for employees to complete prior to vehicle operation.
- New guidelines for school district Emergency procedures (hand-out) – Dave created a very basic sheet summarizing what to do in an emergency by combining information from The Trust and Active Shooter Training. The new guidelines are still being drafted, but will probably be presented via a PowerPoint presentation for faculty and staff. Once finalized, the information will then be adapted and presented to the students. More lockdowns and fire alarm drills will be scheduled for Ponderosa this year.

CALL TO PUBLIC Risha VanderWey adjourned the meeting at 10:51 a.m.