

OFFICIAL BOARD MINUTES
February 17, 2017

The governing board of the Coconino County Accommodation School District held a regular meeting in the Superintendent of Schools Conference room on ***Friday, February 17, 2017** at the office of the Coconino County Superintendent of Schools which resides at 2384 N. Steves Blvd., Flagstaff, AZ 86004. ***Note day of the week change***

In Attendance:

Risha VanderWey, Board President
Kim Graves, Administrative Specialist
Dave Roth, Superintendent, CCASD
Jeanie Confer, Business Manager, CCASD

Not In Attendance by Phone:

Traci Parker, Principal of Tse'Yaato' High School – Will not be calling in due to professional development day at her school

CALL TO ORDER:

Risha VanderWey called the meeting to order at 10:01 a.m.

AGENDA ITEMS

1. NOT APPROVED minutes from January 9 meeting – Minutes will be approved at a future meeting
2. APPROVED student activity funds – for January - Ponderosa \$1365.61 with no activity; Tse'Yaato' \$1423.82 with bank interest and a \$35.70 purchase for a stucco coffee bar – approved
3. APPROVED Expense # - 1727 \$9507.31; 1728 \$1243.19; 1729 \$2373.95; 1730 \$8460.33; 1731 \$40,758.71; 1732 \$3960.30 Payroll # - 15 \$56,405.50; 16 \$53,887.42; 17 \$53,248.63 - approved

ACTION ITEMS

1. APPROVED 10 and 11 month employees having insurance premiums deducted over 20 pay periods instead of 24 – insurance premiums are deposited into an insurance fund account which issues vendor checks ensuring payments made on time. Employee notification during open enrollment. Risha signed and approved it.
2. APPROVED Rachel Steagall's letter of resignation (attachment AC2) – approved
3. APPROVED 2017-18 calendars:
 - + Ponderosa High School (attachment AC3 1) - 1st quarter ends before winter break and less days in 1st quarter compared to 2nd quarter - approved
 - + Coconino County JDC and Jail education (attachment AC3 2) - 226 instruction days with 1 extra built in day – 225 minimum required - approved
 - + CCASD 12 Month Employee (attachment AC3 3) – no changes from last year - approved

DISCUSSION ITEMS

- Change in 3rd quarter calendar dates - changes due to 4 snow days - shortened 3rd quarter to end one week after spring break
- Water testing at PHS - Due to Killip testing positive, FUSD testing all schools for lead in the water. Dave used the water fountain by the student restroom and is waiting for the results.
- School policies to review - Vehicle policies for new van – Rose to review and Keith from the Trust – Teacher driver license clearance done by state. Does district or employer pay?
- Teacher's letter of intent - not sending them out anymore because they aren't official and originally used for budgetary purposes

CALL TO PUBLIC Risha VanderWey adjourned the meeting at 10:37 a.m.