

**COCONINO COUNTY EDUCATION SERVICE AGENCY (CCESA)
SUGGESTED
OVERRIDE/BOND ELECTION CHECKLIST
FOR NOVEMBER 8, 2016**

| No Later Than: | Event: | Responsible Party: | Due Date: |
|--|--|---|--|
| 120 DAYS BEFORE ELECTION | Call of Election | School District | 7-11-2016 |
| Between 120 & 90 Days Before Election | Meeting among County Elections, CCESA & School District Representatives | All | Between July 11th & Aug 10th |
| Between 120 & 90 Days Before Election | Governing Board adopts Ballot Language | | Between July 11th & Aug 10 th |
| 95 DAYS BEFORE ELECTION | Information Pamphlet Questionnaire Completed | School District | 8-05-16 |
| 90 DAYS BEFORE ELECTION (Budget Override Only) | Notices of the special election shall be posted | County School Superintendent/ School District | 8-10-16 |
| 90 DAYS BEFORE ELECTION | Information for Pamphlet ready for Printer | County School Superintendent | 8-10-16 |
| 85 DAYS BEFORE ELECTION | Pro/Con Statements Due to CCESA | School Board, General Public | 8-15-16 |
| 75 DAYS BEFORE ELECTION | Pro/Con Statements Due to Printer | County School Superintendent | 8-25-16 |
| 40 DAYS BEFORE ELECTION | Informational Pamphlet & Sample ballot is transmitted to school district governing board | County School Superintendent/ Printer, Bill Doyle | 9-29-16 |
| 35 DAYS BEFORE ELECTION | Last day for School District to distribute or mail the report and ballot to households of the qualified electors | School District/ Printer, Bill Doyle | 10-04-16 |
| 15 DAYS AFTER THE ELECTION | Report of Special Election Results due to ADE | School District | 11-23-16 |
| WITHIN 30 DAYS <u>AFTER</u> THE ELECTION | The county board of supervisors shall canvass the results of the election | County School Superintendent/ Elections Officer/ Board of Supervisors | 12-08-16 |

Statutes pertaining to the above: 15-481, 15-403, 15-493. Other deadlines may be set by the Elections officer (Recorder's Office).